



Use of ZoomGov AI Companion in Open Meetings

Please be aware that this meeting uses ZoomGov's AI Companion feature.

AI Companion generates a written summary and notes of the meeting discussion. We use it for two reasons: (1) to produce accurate meeting notes without requiring a dedicated note-taker, and (2) to allow participants who join late to catch up on what has already been discussed without interrupting the meeting.

AI Companion runs within the ZoomGov environment, which is Zoom's FedRAMP-authorized platform designed for government use. Meeting content is encrypted in transit (TLS 1.2 or higher) and at rest (AES 256-bit), and access is role-based and limited under least-privilege controls. Open-session recordings and a summary are stored in the MTC's Zoom for Government account, accessible only to the host and co-hosts via a web browser. Per Zoom's terms, customer audio, video, chat, and screen-sharing content is not used to train Zoom's or any third party's AI models. Processing happens within Zoom itself.

The notes capture the substance of the discussion, including who spoke. Anything you say, type in chat, or share on screen may be reflected in the summary.

Because this is an open public meeting, the discussion is already part of the public record; AI Companion simply helps us document it more efficiently.

If you have questions about this practice, please let us know at troubleshoot@mtc.gov.